

September 28, 2021

San Francisco de Asis School Advisory Board Meeting Minutes

Attendees: Fr Will, Kathryn Feuquay, Kelly Helsel, Abraham Hiel, Kent Powell, Samantha Witt

Absent: Mr Carroll, Kevin Conto

Also Present: Doug Helsel, John Tews, Bre Espen, Sarah H

6:45 **Call to order**, Opening Prayer: Fr Will

6:46 **Minutes of Prior meeting, no approval needed, completed 5/21 by email vote**

6:47 **New Business**

- Presentation by parents regarding dialogue with Restoring School Life (Covid Mitigation) Sub-committee.

- Advisory board email will be created. Questions regarding Covid mitigation will be sent to Restoring School Life committee for response from the group.

7:05 **Reports:**

A)Principal's Report- B Carroll-deferred, Mr Carroll on family leave

B)Pastor's Report-Fr Will

- Feast of St Francis next Monday. Will be celebrated with blessing of animals, Saints Francis and Clair Relics will be displayed, San Damiano Cross presentation

- Married retreat upcoming

- planning for new speakers for the church. Funding contribution from the Together Go Fourth diocesan capital campaign

C)Teachers' Report-Ms Witt

- students have been excited and happy during first quarter of the year

- SFdA hosting cross country meet this Friday 10/1

- STAR standardized testing being completed this week, results will be discussed at upcoming parent-teacher conferences

- Middle school retreat to Lost Canyon last week, elementary retreats upcoming

- PTG event last Friday, playdate and picnic on playground following noon dismissal

7:20 **Strategic Plan Review:**

A)Fully fund school through STO's-deferred, Mr Carroll and K Conto absent

B)Complete Build Out-Feuquay

- Review of furniture 'wish list' to complete new furniture purchase for elementary, middle, and specials classrooms. Funding anticipated through capital campaign but not yet imminent

- Technology purchases planned through Federal Grant, timeline for purchase will need to be reviewed when Mr Carroll returns.
- Upgrades to PS/PK playground recommended by faculty, pending estimate

C) Enhance Parish and School Connection

- Review of Advisory Board information handout for this year, to be posted to school website.
- No current parish-school events planned such as Dia de los Muertos (deferred for Mr Carroll's return)

D) Increase Enrollment

- After School program goal reviewed, at stage of hiring staff

7:35 Additional New Business

- Parent Teacher Group held first meeting last month. Bre Espen President
- Social Media/You Tube use during school- Helsel. Concern for students viewing unfiltered media during free time in Media class. Mr Powell will discuss firewall safeguard settings on hardware accessed by students (Chrome books, media classroom)
- Faculty search-Fr Will. Difficult to recruit faculty to Flagstaff from elsewhere in Diocese due to higher housing cost/cost of living. Fr Ian teaching Middle School religion classes. School plans to re-post Middle School Religion/ Social Studies position at end of semester to work towards adding Middle School faculty for next academic year.

7:45 Review of Important Dates

- 10/4: Feast of St Francis
- 10/6 Picture Retake Day
- 10/8: NO SCHOOL-Faculty in-service
- 10/8: End of 1st Quarter
- 10/12-10/14: Parent-Teacher Conferences, NOON DISMISSAL
- 10/15: NO SCHOOL FALL BREAK
- 10/20: Next PTG meeting
- 10/26: Next Advisory Board meeting

7:45 Closing Prayer-Feuquay