

October 26, 2021

## San Francisco de Asis School Advisory Board Meeting Minutes

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**Attendees:** Mr Carroll, Angela Buzan, Kevin Conto, Jason Cota, Kathryn Feuquay, Kelly Helsel, Kent Powell, Lisa Barquin, Samantha Witt

**Absent:** Fr Will, Abraham Hiel

**Also Present:** Sarah Hammer

6:45 **Call to order**, Opening Prayer: Kent Powell

6:46 **Minutes of Prior meeting**, no approval needed, completed by email vote

6:47 **Reports:**

A)Principal's Report- B Carroll

- Principle meeting for Diocese
- Night of Hope fundraiser for need based scholarships (virtual) scheduled 11/4/21
- Teachers assisting with catching up students who are absent due to Covid related school absence
- Diocese of Phoenix is tracking Covid positive cases, thus far at roughly 500 for this academic year. Case numbers unfortunately has met number of cases for 2020-2021 academic year.
- Teachers participating in book study 'Collapse of Parenting'

B)Pastor's Report-Fr Will, deferred. Fr Will on retreat

C)Teachers' Report

Ms Witt:

- Dia de los Muertos alters planned for 11/1
- Fall Field Day this Friday, followed by 8th Grade Festival
- Cross Country season ended
- Looking for basketball coaches for winter season
- Teacher Inservice for Diocese, Parent conferences completed last week

Mrs Barquin

- PS/PK program approved for Childcare Stabilization Grant, which awards the program \$5000/month (during academic year) and will continue to May 2023
- PK class is full, PS has 4 openings including 2 full-time scholarships available

D)PTG Report:

- Message read from PTG President Bre Espen; PTG approved new bylaws and budget which is available on website. Discussing event/fundraising ideas. Elementary retreats this year will be in January, next academic year will return to Fall.

7:00 **New Business:**

- A)Sarah Hammer presented, advocating for mask use in school being optional

- email address for the Advisory Board not yet functioning. Mr Carroll will discuss with IT when IT Support staff returns from family funeral.
- Parents encouraged to email comments or questions to the Restoring School Life Committee.

### **7:15 Strategic Plan Review:**

#### A) Fully fund school through STO's-Conto and Mr Carroll

- Corporate CEA contributions currently \$152K, roughly same level as October 2020
- Conto and others reaching out to corporate contributors, have until 12/31/21
- Individual contributions \$23K, as expected given early in the academic year for these
- Other STO contributions for this year IBE \$75K, AZ Tuition Connection \$30K, and AZ Leadership Foundation \$40K

#### B) Complete Build Out-Feuquay

- Federal Grant funding: Mr Carroll working on technology and curriculum orders using this funding, however shipment delayed. Response time somewhat improved.
- Diocese Capital Campaign granting \$500K to SFdA School. Funds anticipated November 2022. Diocese needs list of planned capital purchases from SFdA February 2022. Mr Carroll already has list started early during the campaign and will update.

#### C) Enhance Parish and School Connection

- Thanksgiving Tree in parish narthex planned again this year. Mrs Lisa and Mrs Catherine's classes will help with the logistics of copying and distributing the 'leaves' for the tree to SFdA students and in the parish bulletin.

#### D) Increase Enrollment

- Enrollment roughly unchanged from 2020-2021 academic year.
- After School Program: no applicants yet despite advertising position for After School personnel through the Diocese, in SFdA Bulletin, Newman Center
- Middle School Faculty search. No current faculty need with addition of Mrs Woods this year for Middle School math and social studies, Fr Ian teaching Middle School religion, Mrs Espino teaching science. School plans to post position with Diocese after the new year.

### **7:50 Review of Important Dates**

Next Advisory Board meeting Tuesday November 30th at 6:45pm

**7:50** Introduction of new Advisory Board members

**8:00 Closing Prayer**-Ms Witt