

San Francisco de Asis School Advisory Board Meeting Minutes

Date: November 30, 2021

Attendees: Fr. Will (telephonic) Mr. Carroll, Angela Buzan, Kevin Conto, Jason Cota, Kathryn Feuquay, Kelly Helsel, Kent Powell, Lisa Barquin, Samantha Witt, Abraham Hiel

Absent: Kevin Conto,

Also Present: Bre Espen

Reports

6:45 Bre Espen: PTG update

- Adopt a Student fundraiser: need 100 families to sponsor for quota
- Movie Night: The Star (school event only)
- January: Oregano's fundraiser

6:50 Fr. Will, no report

6:51 Ms. Witt: Teacher's report

- Schedule going well
- Stu. gov. Organizing Hope Center donations through end of semester
- Advent decorations and activities going well, good for morale
- 5th grade working on Advent promises
- Will start Jesse Prayer tomorrow; daily at end of day
- Christmas Concert upcoming

6:55 Ms. Lisa, Preschool report

- Going well
- Potentially 4 new kiddos to join in January

7:00 Mr. Carroll, Principal's Report

- Teacher's getting ready for Christmas
- Fr. John, Vicar Evangelization PHX visited here on path to all schools. Gave homily re: the Miraculous Medal and gave one to each student. Extras avail. upon request.
- [Addressed mid-meeting] Giving Tuesday seemed successful, but will need to report next meeting because it ends today so numbers not available.
- [Addressed at end of meeting] Announced today, change in part of mitigation strategy to allow students to choose to mask beginning January (Spring semester). Decision made from advisement from medical community re: wide and new availability of vaccines

7:11 Kevin, Strategic Plan

- Reported last month \$150k is actually \$100k. Our largest contributor was purchased. Hitting and returning to former contributors. Asks all to seek business and refer names to him.
- Individual tax credit donations align with where we were last year at this time.
- Need volunteers to help spread the word and remind about tax credit
- [addressed later] CEA not doing Giving Tuesday this year.

Completing the Build Out

- Capital money won't be here for another year; our wish list is two years old. We need to really look at this in context of new needs and also in context of new pricing with regards to supply chain and availability.
- Fr: Will input: Would like a list by February to send to ((Condeleon?)). Suggests a group of parents, teachers, especially new teachers, gathers and reviews for input.
- Gov't Funding Grant for Pandemic Relief: Approximately 60% of funding will go to Chromebooks, updating tech (Survey money, enrollment program, ex). Social Studies curriculum reimbursed because it's an online option for remote learning. Smaller items such as lanyards, COVID test, etc. reimbursed.

School/ Parish Connection: Ms. Witt, Mr. Carroll

- Thanksgiving Tree went well.
- Angel tree up now. Possibility of moving it into the narthex to encourage community donations. Want to recognize amount of donations already collected by students and parents so far.

7:20 Enrollment: Fr. Will

- Middle School Faculty Search: will send out notice to Catholic universities. The posted position is Theology and History– want to make sure candidate is qualified for both; it is a fairly common undergrad path in private universities. Open to all qualified candidates. Father Ian will still be involved 2-3 days a week.
- Shut down the After School Program until next semester.

Kathryn:

- Strategic plan now 5 years old. All pieces should have improved enrollment. Let's revisit and see if these are all effective goals or issues and determine modifications and additions.
- We also need to revisit the Bylaws. This was a goal last year that wasn't completed.

7:25 New Business

- School board e-mail still not working. We will ask again. Regardless, one will be available January 1st, even if we have to resort to Gmail to honor the plan.

Open Forum/ Questions

- No public questions
- Kevin re: masks; Mr. Carroll re: today's email re: January adjustments to mitigation

- Kelly: Funding request for Sex education curriculum for 4th and 8th grade. Diocese of Lincoln, Nebraska has curriculum appropriate for the goals and morals of our school.
- Bre- Possible PTG can fund Kelly's proposal. Looking for relevant funding options and there is already buy-in for this idea.
- Kelly: Do we have an alumni list for funding?

Summary/Action Plan Items:

- Fr. Will to Contact Karen Mirin re: strategic plan
- Fr. Will to contact Diocese of Lincoln, Nebraska re: Health curriculum
- Kelly to send contact info. Re: Lincoln to Fr. Will
- Kevin: Outreach to CEA re: funding
- Mr. Carroll to work on Wishlist Committee
- Ms. Witt to ask Ms. Byrnes re: moving Angel Tree
- Angela send minutes to board and school

Important Dates:

Dec 16th Christmas Concert

Dec 17th Movie Night

End 7:30pm