

April 27, 2021

## San Francisco de Asis School Advisory Board Meeting Minutes

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**Attendees:** Mr Carroll, Mrs. Short, Kevin Conto, Lorena Encinas, Kathryn Feuquay, Abraham Hiel, Kent Powell. Meeting held in person and by Zoom

6:47 **Call to order**, Opening Prayer: Feuquay

6:48 **Minutes of March meeting previously approved by email vote**

6:49 **Reports:**

A)Principal's Report- Mr Carroll

- Two applicants for Middle School Math/Science are going through Diocese application and will then interview with Mr Carroll. Plan to make decision on hiring by end of May.
- ITBS standardized testing over, students surprised with pajama day
- Teddy Bear Picnic planned 5/28
- 8th Grade Trip to Phoenix 5/18-5/20. School has rented 2 houses (1 for boys, 1 girls) and group events such as daily mass, games, zoo trip, indoor sky diving
- Summer school planned first 2 weeks of Summer break. Will be taught by SFdA faculty to assist students needing additional assistance. Title Funds used to pay faculty salary for this additional teaching.
- Field/Water day planned for end of May, including dunk tank

B)Pastor's Report-Fr Will: deferred as Fr Will on Sabbatical.

- Fr Will's message from last week reviewed, regarding Deacon Ian Wintering joining SFdA July 1st after his ordination to priesthood.

C)Teachers' Report-Mrs Short

- De-mitigation of Covid-19 safety precautions have been refreshing. Plexiglass dividers removed.
- Roughly 40 will receive 1st Communion and Confirmation this Saturday May 1st
- May Crowning next Monday, 8th Graders will lay wreaths at Calvary Cemetery
- With additional priest, plan to continue weekly Adoration and Reconciliation for SFdA students.

7:00 **Strategic Plan Review:**

A)Fully fund school through STO's-K Conto

- Individual CEA tax credit contributions at roughly \$296K. This time last year was \$343K. Subcommittee working to reach out to contributors
- Breakfast for corporate contributors planned at Bonaventure Hall Tuesday May 11th. Discussion of Advisory Board members attending, brief speech by Advisory Board member and possibly a student representative.
- Additional funds from AZ Tuition Connection, and emergency funds from the Diocese's Night of Hope have helped school families with tuition need.
- Goal to know estimate of CEA funds available to families that don't qualify for needs based scholarships is May. Deadline being pushed back is good for contributions but will make it more difficulty to get families the estimate by end of academic year.

B)Complete School Build Out-Feuquay

- Discussion of faculty 'wish list' for classroom needs. Included at end of minutes

- Mr Carroll applied for federal grant, anticipating funds for additional technology and new textbooks.
  - Majority of wishes involve either further technology or new furniture. Reviewed estimate of cost to purchase new furniture for classrooms, specials rooms (science etc) and stage for upstairs room. Ideally the federal grant money will be used for technology and funds from the Diocese Capital Campaign can be used later for furniture.
- C)Enhance Parish and School Connection-All
- Spring fundraiser Read-A-Thon planned for last 2 weeks of May. Mr Carroll has meeting with fundraising company tomorrow.
- D)Enrollment (Mr Carroll)
- Enrollment for 2021-2022 academic year roughly 13 higher than current year.
  - Typically administration sees families applying in July, planning marketing for that time.
  - Discussion of After School Program. Mr Carroll has discussed with Anna Hoffman and Kathy Carlson. Reviewed survey regarding interest in After School program. Plan to post job position in June/July with plan to start program August 2021

### **7:30 New Business**

- Committee will discuss again in 2-3 weeks Covid-19 mitigation strategies, and update as appropriate.
- Discussion for consideration additional Advisory Board members, officers for next academic year. Plan to attempt to formalize roster by next meeting.

### **7:35 Review of Important Dates**

- Next Advisory Board Meeting May 25, 2021
- NO SCHOOL next Thursday and Friday 5/6 and 5/7
- 8th Grade Graduation 6/1
- Kindergarten promotion 6/2

### **7:45 Closing Prayer** Mrs Short

## FACULTY WISH LISTS

CLASSROOM	ITEM	COST	
8th	Chromebook/laptop for each student (homework and in school assignments)		
8th	Bibles	\$7-27 each depending on version	
7th Grade	24 Chairs	\$1152	
1st Grade	Document Camera	Roughly \$100	
K-2nd	1 additional iPads/room		
Computer Lab	26 Chairs	\$48/chair – roughly \$1250	
Library	15 Chairs	\$720	
Science Lab	Equipment/supplies		Need to specify with 2021-2022 Science teacher
PreSchool/ PreKindergarten	Concrete path from door to ramada and playstructure (Handicap access)		
PreSchool/ Prekindergarten	Deck box with locking lid to store outdoor blocks/toys	\$150-225	
PreSchool/ PreKindergarten	Artificial turf (excluding area of play structure and current shed)		