

September 25, 2019

San Francisco de Asis School Advisory Board Meeting Minutes

Attendees: Mr Carroll, Mrs Hernandez, Kathryn Feuquay, Abraham Hiel, Cat Maschue, Kent Powell, Valeria De La Torre

Excused:Cliff Deeds, Kevin Conto

Also Present:S. Short

Call to order 6:30, Opening Prayer: K. Feuquay

Introduction of new Board Member Valeria De La Torre

Minutes of Prior meeting approved:Board approved, Feuquay to send to Mrs Hernandez for posting on school website.

Reports:

A)Principal's Report- B Carroll

- Retreats were wonderful and are all wrapped up. All of the talks revolved around Our Lady, and the event ended with a presentation of a rose to Mary during a Rosary. Katherine Buckley arranged for speakers at Lost Canyon Middle School retreat.
- Parent of an 8th grader passed away 2 weeks ago, and counselors were reached out to for the student body and families.

B)Pastor's Report-Fr Will:

- Not present

C)Teachers' Report-Mrs Short:

- Retreats went well and the activities appropriately matched the talks which made for better conversations in the classroom after the retreats.

D)Dean of Students Report-L Hernandez

- 6 new students will be enrolling.

Accreditation Update:

- Reviewer (Parent/former teacher) has sent his/her review back to the school.
- The teachers will be presenting on different sections to the board, the parish counselor, and parents.
- Once the edits are complete, it will be sent on to MaryBeth Mueller for additional review.

Strategic Plan Review:

A)Fully fund school through STO's

- Nothing updated

B) Complete Build Out: Discussion of use of funding from Together Go Fourth Diocesan Capital Campaign. SFdA is one of 10 schools in the Diocese receiving funding from the Capital Campaign, estimated \$500,000. Additionally, the Parish will receive 35% back from the Diocese of all contributions from SFdA Parishoners.

- Committee to determine priorities for purchase with these funds so far consists of Erin Byrnes, Nicole Espino, Toni Rucker, Emily Woods, Kathryn Feuquay, and Kent Powell. New/Updated text books
- The Pastoral Counsel discussed use of the money anticipated from the campaign that will go to the Parish (these funds are SEPARATE from the \$500K coming to the school). Parish Council plans construction of enclosure to Adoration Chapel, sound system upgrade, website upgrade, Live Stream of Mass for the Home/Hospital bound among others.
- Playground fence is waiting for availability of contractors.
- Trivia Night recommended to occur in January instead of the fall due to scheduling conflicts with other parish events/Holidays.

C) Enhance Parish and School Connection

- Dia De Los Muertos event will be advertised in 2 weekends (October 5th/6th).
- Blue and White and Trivia Night will connect families of SFdA school and SFdA Parishoners (who do not have children currently enrolled at the school) with proper marketing.
- Encouraging tax credits within the Church community can tie the parish into the school.

D) Increase Enrollment

- 6 more students will be enrolled shortly. 2nd and 3rd are full and have waiting lists. 1st, 5th, and 7th have open spots. 4th, 6th, and 8th Grades near capacity.
- Recruitment/Retention advertising to begin in December.

New Business

- None

Review of Important Dates

- February 5- Accreditation
- End of 1st Quarter: October 4th, 2019
- Picture Retakes 10/8/19
- No School 10/11/19
- October 23rd at 6:30 Next Board Meeting
- Blue and White March 28, 2020

Closing Prayer, Meeting Adjourned 7:35

Outstanding issues:

-Mr Carroll will send out email to coordinate meeting of the Build Out Committee.
Committee will, with input from faculty, determine priorities for purchase when school receives the funding from the Diocese.